

CITY COUNCIL MINUTES
September 24, 2012

The Honorable Council of the City of Evansville met on regular session at 5:30 p.m. on Monday, September 24, 2012 in the City Council Chambers, Room 301 Civic Center Complex, Evansville, Indiana, with President Connie Robinson presiding. The following business was conducted.

These minutes are not intended to be a verbatim transcript. Audiotapes of this meeting are on file in the City Clerk's Office.

ROLL CALL:

Present: McGinn, Mosby, Brinkerhoff-Riley, Friend, Lindsey, Adams, O'Daniel, Weaver, Robinson

There being nine (9) members present and zero (0) members absent and nine (9) members representing a quorum, I hereby declare this session of the Common Council officially open.

PLEDGE OF ALLEGIANCE

This evening the pledge of allegiance is led by Councilman Weaver.

Fellow Councilmen and those in the audience, welcome to the September 24, 2012 meeting of the Common Council.

RECOGNITION OF SCHOOLS

Are there any students in the audience that would like to be recognized?

COUNCIL ATTORNEY

This evening John Hamilton is City Council Attorney.

SERGEANT AT ARMS

This evening Officer Schwambach is our Sergeant at Arms.

READING AND AMENDMENT OF MINUTES

Is there a motion to approve the minutes of the September 10, 2012 meeting of the Common Council as written?

Councilwoman Mosby moved and Councilman Friend seconded the motion to approve the minutes of the regular meeting of the Common Council held September 10, 2012 as written. Voice vote. So ordered.

REPORTS AND COMMUNICATIONS
IN YOUR SEPTEMBER 21TH PACKET:

- *City Council Meeting Agenda for September 24, 2012.
- *Committee Meeting Schedule.
- *City Council Meeting Minutes dated September 10, 2012.
- *Ordinances G-2012-19, G-2012-20 and F-2012-16.
- *Resolution C-2012-21.
- *Ordinance G-2012-18.
- *Information on City Cemeteries from Mayor Winnecke.
- *ERC Meeting Minutes from August 21st, 24th and September 5th.

Councilwoman Mosby moved and Councilman O'Daniel seconded the motion to receive, file and make these reports and communications a part of the minutes of the meeting. Voice vote. So ordered.

CONSENT AGENDA

FIRST READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-19 **PUBLIC WORKS** **McGINN**

An ordinance amending Chapter 8.05 (Health and Sanitation) of the Evansville Municipal Code

ORDINANCE G-2012-20 **PUBLIC WORKS** **McGINN**

An ordinance to vacate 2 certain platted right-of ways: 1) being all of the 60 foot right of way of N. Elsas Avenue lying between E. Virginia Street on the north and E. Michigan St. on the south and 2) Part of the 15' Public alley lying west of Elsas Ave. and east of the 15' Public alley lying west of Lots 12 and 29 in Block 23 of Heidelbach and Elsas Enlargement within the City of Evansville, Indiana, commonly known as 12-28 (Even) and 102 E. Michigan St. and 17-29 (Odd) and 101 E. Virginia

ORDINANCE F-2012-16 **FINANCE** **FRIEND**

An Ordinance of the Common Council of the City of Evansville authorizing transfers of appropriations, additional appropriations, repeal, and re-appropriation of funds for various city funds

RESOLUTION C-2012-21 **ASD** **MOSBY**

A resolution of the City Council of Evansville, Indiana regarding transfer or exchange of property with Vanderburgh County

President Robinson: Is there a motion to adopt the Consent Agenda First Reading as written?

Councilman Friend moved and Councilman Weaver seconded the motion to adopt the Consent Agenda First Reading as written. Voice vote. So ordered.

CONSENT AGENDA

SECOND READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-18 **FINANCE** **FRIEND**

An Ordinance fixing the salaries of every appointive officer, employee, deputy, assistant, departmental and institutional head of the City of Evansville and the Evansville-Vanderburgh County Levee Authority for the year 2013 and establishing salary administration procedures.

ORDINANCE F-2012-14 **FINANCE** **FRIEND**

An Ordinance of the Common Council of the City of Evansville, Indiana, fixing the salaries of Elected Officials for the City of Evansville, Indiana for the year 2013

RESOLUTION C-2012-19 **A.S.D.** **MOSBY**

Adoption of the City of Evansville-Vanderburgh County Multi-Hazard Mitigation Plan

RESOLUTION C-2012-20 **FINANCE** **FRIEND**

A Preliminary Resolution of the Evansville City Council Declaring an Economic Revitalization Area for Tax Phase-in for Redevelopment of Real Property located at 1501 Keller Street, Evansville, IN 47710 (Pioneer Development Services, Inc. on behalf of Cedar Trace Senior Apartments, L.P.)

COMMITTEE REPORTS:

ASD COMMITTEE:

CHAIRWOMAN MOSBY

Councilwoman Mosby: Madam President, your ASD committee met this evening to hear Resolution C-2012-19 and it comes forward with a do pass recommendation.

FINANCE COMMITTEE:

CHAIRMAN FRIEND

Councilman Friend: Madam President, your Finance Committee met this evening to hear Ordinances G-2012-18 as amended and F-2012-14 as amended and Resolution C-2012-20 and all come forward with a do pass recommendation.

President Robinson: Thank you. Can I have a motion to accept the Committee Reports?

Councilwoman Mosby moved and Councilman Friend seconded the motion to accept the committee reports and move these ordinances and resolutions to the Third Reading. Voice vote. So ordered.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-18 as amended

FINANCE

FRIEND

An Ordinance fixing the salaries of every appointive officer, employee, deputy, assistant, departmental and institutional head of the City of Evansville and the Evansville-Vanderburgh County Levee Authority for the year 2013 and establishing salary administration procedures.

President Robinson: Is there a motion to adopt Ordinance G-2012-18 as amended and call the roll?

Councilman Friend moved and Councilman O'Daniel seconded the motion to adopt Ordinance G-2012-18 as amended and call the role.

ROLL CALL

Ayes: McGinn, Friend, O'Daniel, Weaver, Robinson

Nays: Mosby, Brinkerhoff-Riley, Lindsey, Adams,

There being five (5) Ayes and four (4) Nays, Ordinance G-2012-18 as amended is hereby declared adopted.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE F-2012-14 as amended

FINANCE

FRIEND

An Ordinance of the Common Council of the City of Evansville, Indiana, fixing the salaries of Elected Officials for the City of Evansville, Indiana for the year 2013

President Robinson: Is there a motion to adopt Ordinance F-2012-14 as amended and call the roll?

Councilman Friend moved and Councilwoman Mosby seconded the motion to adopt Ordinance F-2012-14 as amended and call the role.

ROLL CALL

Ayes: McGinn, Mosby, Brinkerhoff-Riley, Friend, Lindsey, Weaver, Robinson

Nays: Adams, O'Daniel

There being seven (7) Ayes and two (2) Nays, Ordinance F-2012-14 as amended is hereby declared adopted.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

RESOLUTION C-2012-19

A.S.D.

MOSBY

Adoption of the City of Evansville-Vanderburgh County Multi-Hazard Mitigation Plan

President Robinson: Is there a motion to adopt Resolution C-2012-19 and call the roll?

Councilwoman Mosby moved and Councilwoman Riley seconded the motion to adopt Resolution C-2012-19 and call the role.

ROLL CALL

Ayes: McGinn, Mosby, Brinkerhoff-Riley, Friend, Lindsey, Adams, O'Daniel, Weaver, Robinson

There being nine (9) Ayes and zero (0) Nays, Resolution C-2012-19 is hereby declared adopted.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

RESOLUTION C-2012-20

FINANCE

FRIEND

A Preliminary Resolution of the Evansville City Council Declaring an Economic Revitalization Area for Tax Phase-in for Redevelopment of Real Property located at 1501 Keller Street, Evansville, IN 47710 (Pioneer Development Services, Inc. on behalf of Cedar Trace Senior Apartments, L.P.)

President Robinson: John Hamilton

Counsel Hamilton: Before you make a motion, this was not done in Committee, you need to specify in your motion whether you want nine years or ten years. I remember there was some discussion...

Inaudible background voice

John Hamilton:...whether you want this tax phase-in to be for nine years or ten years. There was some discussion when it was presented and I do not think that anyone specified in Committee what you wanted that to be and the Resolution has a blank in it. So this Council, before you take action, you need to specify whether you want it to be for nine years or ten years, (which) I think, he recommended.

President Robinson: So we need a motion...

Councilman O'Daniel: I will move to amend that to include a ten-year phase-in.

John Hamilton: You will need to make that part of your motion because actually it is blank and you always establish how many years so you want to make the motion that it be approved with a ten-year phase-in.

Councilman O'Daniel: Yes

President Robinson: All in favor say Aye.

John Hamilton: We need a second.

President Robinson: We had a second.

Inaudible

Counsel Hamilton: So you are going to need to take a roll-call vote.

Councilman O'Daniel moved and Councilman Adams seconded the motion to adopt Resolution C-2012-20 and call the role.

Counsel Hamilton: This is a roll-call vote on final adoption of that Resolution with a ten-year...Preliminary Resolution with a ten-year...

President Robinson: So we are actually voting on it.

Inaudible

President Robinson: This is the actual vote...for the ten-year. Okay.

ROLL CALL

Ayes: McGinn, Mosby, Brinkerhoff-Riley, Friend, Lindsey, Adams, O'Daniel, Weaver, Robinson

There being nine (9) Ayes and zero (0) Nays, Resolution C-2012-20 is hereby declared adopted.

MISCELLANEOUS BUSINESS

There will not be a City Council Meeting next Monday, October 1st, 2012. The next City Council Meeting will be Monday, October 8th, 2012 at 5:30 p.m. Committee meetings will begin at 5:10 p.m. on October 8th 2012.

President Robinson: Is there any...you're standing up sir?

Inaudible

Counsel Hamilton: Are you also going to have a special meeting of the Finance Committee on that October 15th date?

President Robinson: Fifteenth.

Counsel Hamilton: I would go ahead and publicize that...at what time?

Councilman Friend: Ah yes, on October the 15th, I guess we are going to start this at 5:00. Missy, will that be okay with you? Will you be back?

Inaudible

Councilman Friend: Well on the 8th I was going to talk about it. On the 8th I have a couple things in my...no three items on my Finance Committee on the 8th but during that particular time, we are going to have an open forum on certain aspects of the budget for people who, so...if the public would like to attend that, ask various questions, we encourage that of course, so that would be that.

Vice-President Mosby: Thank you. That would be at 5:00...

Councilman Friend: Be at 5:00.

Vice-President Mosby: October 15th, is that correct?

Councilman Friend: October 15th, yes.

Vice-President Mosby: Okay, do we have anyone that wants to speak under Miscellaneous Business?

Inaudible

Randy Jones distributes sheets of paper printed with four black and white photos on both sides to Council members.

Randy Jones: I know this is a little confusing but what you have before you here is a...and this is something that is very important. We have no ordinances right now on the metal scrappers that go around this town and just pick up metal anywhere they want to.

Inaudible

Randy Jones: Okay, I am sorry. Yeah, there we go. You know before, I had no problem with the people, you know, when you put stuff in your yard and these collectors go around and they pick up their metal. What you're seeing there, within less than a minute, that is a scrapper that came in, saw a weed eater and he decided that he would just claim it as his own. So that is what you are looking at. So, what I am asking for is, as a peddler, I have to have a license. I have to be identified. I feel the City should have the same thing for anyone that is going out, going down the alleys, collecting metal and taking things. We have had a lawnmower stolen within the last month...

Vice-President Mosby: So these are basically robberies, correct.

Randy Jones: These are actually people that actually go down, they get their metal, they collect, and if they see anything in the yard, they claim it, you know...I've talked to a couple of them...well if it is on your back...behind your garage, I can take it. That is the way they have this attitude. Or if you put it out for heavy trash...

Vice-President Mosby: It's robbery.

Randy Jones:...it's mine! You know, and I am sitting there going, but if I have my boat in the back of my yard, I mean my garage, that's yours because it is metal. You can scrap it. This is the attitude that I have been given. There are some honest guys out there. Don't get me wrong; I don't think all of them do this but when I've asked, how do we identify them, and like I said, this is partly my fault and I will admit this. I unloaded my van at 3:00 in the afternoon, went around to unload

the van in the front. By the time I got back, this gentleman here, with this scrapping, decided that that a brand new weed eater, that I had bought less than a week ago, was scrap and he could take it and be gone within one minute.

We have no regulations regulating anything about the metal scrapping that I know of. I may be wrong; maybe you guys do, but these guys have to have an ID, because like I say, right now, I am a peddler, so you know sometimes I do peddle. I have an ID. I have my picture on it. I describe my vehicle. I think that is something that the Chief of Police put in place that was great. Before we just had to sign a paper. But this has gotten to the point now, I'll have five of them maybe come down the alley and if there is anything in your backyard, or metal, it is theirs. I can pretty well...because they figure that if it is sitting out there on heavy-trash pick-up, maybe I put something out, maybe I didn't want them to take it, maybe I wanted it hauled off to the heavy trash. But they will go through your trash and everything and there are no regulations on these guys, none at all that I know of. Maybe I am wrong but there is no regulation. But within a minute, I lost a \$239.00 weed eater that was less than a week old because the way he felt about...

Vice-President Mosby: Have you reported it as stolen?

Randy Jones: Oh, it has been reported stolen. The Police Department, they have that. I have a \$200.00 reward for it right now...and I am one of these people that...I have a picture of the truck. I guarantee you, if I have to bring it to a thousand, I'll find the person that stole that weed eater because I have gotten to the point where I have videos on the back of my garage and my neighbor has gotten to where he's gotten a lawnmower stolen, a weed eater stolen and a gentleman, September the 1st, we are still going through the video now, had a lawnmower taken out of his back yard, inside his fence, but it was just somebody that went through and, "Hey, that's metal, it's mine, because it is sitting there. I get to have it". And technically, there are no regulations whatsoever to say differently, except it is theft.

Vice-President Mosby: To me, it's...

Councilman O'Daniel: It's theft.

Vice-President Mosby: Yes

Councilman O'Daniel: There is a statute.

Randy Jones: Okay but if you have a pile of metal behind your house, they don't have to ask permission to take that, they just pick it up and take it.

Vice-President Mosby: But it sounds...

Councilman O'Daniel: They still do. They still do. It is still theft. It is still theft. It depends on how...

Counsel Hamilton: Now is any of this...

Councilman O'Daniel: It depends on...

Randy Jones: I agree with you but we need some kind of ordinance that makes it to where, no, just because it is sitting behind your house or if you are going to go get the scrap...and like I said, I...

Councilman O'Daniel: It is called trespass and theft. I think we have state statutes on that. I think the difference is maybe, they have to scrap it somewhere.

Randy Jones: They have got to scrap it somewhere.

Councilman O'Daniel: And when they take it somewhere, perhaps they have to sign a registry or something like. I think we have that with regard to copper wire and stuff like that...

Randy Jones: Correct. As a peddler...

Councilman O'Daniel:...because of real problems with the theft of copper wire from other places.

Randy Jones: As a peddler, I have to have a license. I have to pay \$50.00 a year. Technically I don't. I am a disabled veteran; it is free to me, but I would have to pay that. I have to have a picture with my ID on it. I have to...I'm not sure if they fingerprinted this last time or not, I have been fingerprinted so many times I don't know if the last time I was or not. But I think this is something that the Chief of Police just put in effect. Like I said, before we would go up to the office across from the mayor's office, we would sign, and that was it. There was not ID, there was, you know, I am Randy Jones and that, but now if I am out peddling on the street and a police officer comes up (and says), "I need to see your peddler's permit", I have to produce that peddler's permit. It's got my face on it; it's got my name. I believe I had to tell the type of vehicle that I would be peddling out of, which is a van.

This would help out where...unfortunately, I did not get this license plate number but we are working on it. I think we will be able to get it before it is over with. If we had a description of the vehicle, and the picture of the person, may we could go back. The passenger, I didn't get that one but I actually have a picture of the passenger. If I had that person on ID, I could go probably and say, "Hey, yeah this guy's got a permit. We know who he is". I don't know, maybe this is something we can do or can't do. I don't know.

Vice-President Mosby: To me...

Randy Jones: I am still aggravated they took my weed eater, that's obvious.

Vice-President Mosby: To me it doesn't sound like this is scrappers. To me it sounds like thieves that are...

Randy Jones: Well, if you look at the vehicle, it was full of scrap metal. It was bicycles and stuff and yes, that is the ones that's coming down the alley every...this week, mine is heavy trash pick-up. I'll guarantee there were at least five today that just went down the alley.

So yeah, this is, this is...there are common thieves but there's opportunists too but I still say there should be a regulation and something and some kind of ID form.

Councilman O'Daniel: If you are putting it out for heavy trash pick-up, it becomes abandoned property though.

Randy Jones: Not if it is on my property and I don't give you permission to take it. But see you might think it is...

Councilman O'Daniel: Well, but trash in of itself is not owned by anybody really. It is abandoned. You don't want it anymore and you're putting it out there.

Randy Jones: But who determines what is abandoned? Apparently he though my weed eater was abandoned because he picked it up and took off with it. So he's making, he's...

Inaudible

Randy Jones: Huh?

Inaudible

Randy Jones: It was behind my alley for less than five minutes before I figured it out.

Councilman Adams: Where are going to put your next one?

Randy Jones: What's that got to do with it?

Councilman Adams: Well because the first one is gone and I think the next time you ought to put the second one in the garage.

Randy Jones: I see. Okay.

Councilwoman Riley: I think what you are basically...

Randy Jones: So if I put my boat behind my garage and he decides, "Hey, you know what? That's your boat. Let's take that". So I am going to put my next boat in my garage too.

Councilman Adams: I am not saying he did nothing (*Inaudible*)

Randy Jones: That is exactly what you are saying.

Vice-President Mosby: Excuse me.

Councilman Adams: (*Inaudible*) I am telling you if you live in the city, people steal. And the bottom line here is, the second time, don't give him the opportunity.

Randy Jones: I agree with you, 100%. But what's the determining...say I put a pile of metal behind my yard and I'm going to take off with it.

Councilman Adams: We are talking about your weed eater.

Randy Jones: We're talking about the guy that took it was a scrapper.

Councilman Adams: (*Inaudible*)

Randy Jones: No, it was not on the back of my fence; it was right next to my garage. I understand.

Councilwoman Riley: *(Inaudible)*

Councilman Weaver: How do we know this didn't go to a pawnshop?

Councilwoman Riley: Pardon me?

Councilman Weaver: How do we know this didn't go to a pawnshop?

Councilman O'Daniel: *(Inaudible)*

Vice-President Mosby: Yes, and he has reported it as stolen so they have turned this over. The Police Department would have that and would have turned that over.

Councilwoman Riley: I think what I hear you saying is a better way to track the scrap...because you made a mistake. You didn't mean...

Randy Jones: I did make a mistake, I admit. I am the one. I am partly at fault for that weed eater. I mean I am not saying I didn't.

Councilwoman Riley: It was a mistaken pick-up and if the scrap peddlers were registered, it might have been easier to get it back.

Randy Jones: It might have been easier for me to identify the gentleman, yes.

Councilwoman Riley: I understand. I understand and there is merit to what you are saying

Randy Jones: If I had a picture that he had on file like a peddler cause, I guarantee you....

Councilwoman Riley: It was just an accident and it's happening. It's happening more and more.

Randy Jones: Oh, I am at fault for that. There aint no doubt about that.

Councilwoman Riley: No, but it is not just you. A friend of mine set down a gas can and walked around and came back for it and it was gone, so I mean it is happening to lots of people. People make mistakes. You leave something sit; you come back for it, it's gone. The scrap metal people have gotten a little over ehergized in terms of...

Randy Jones: They are deciding what is crap and not you.

Councilwoman Riley: I understand. I understand what you are saying.

Randy Jones: That's the problem. I mean it is bad that I had to put video cameras up but I did have it on there and like I said, hopefully they catch him because, who knows.

Vice-President Mosby: Are there any other questions from Council? Thank you.

Randy Jones: Thank you.

Vice-President Mosby: Anyone else in the audience have anything under Miscellaneous Business?

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Re: Ordinance F-2012-16

Date: October 8, 2012

Time: 5:10 p.m.

Notify: Russell G. Lloyd

CHAIRMAN FRIEND

Transfers and appropriation of funds.

Councilman Friend: That will be the only thing I have.

A.S.D. COMMITTEE:

Re: Resolution C-2012-21

Date: October 8, 2012

Time: 5:15 p.m.

Notify: Ted Ziemer

CHAIRWOMAN MISSY MOSBY

Regarding transfer or exchange of property
in Vanderburgh County.

PUBLIC WORKS COMMITTEE:

Re: Ordinance G-2012-20

Date: October 8, 2012

Time: 5:20 p.m.

Notify: Bret Sermersheim

CHAIRMAN DAN MCGINN

Petition for Vacation

Re: Ordinance G-2012-19

Date: October 8, 2012

Time: 5:25 p.m.

Notify: Ted Ziemer

Amending Chapter 8.05 (Health and Sanitation)

Councilman McGinn: That's the information we received today in our packets.

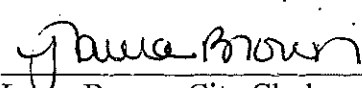
Councilman Friend: Madam President, let me...one other thing too just pointed out. Keep in mind, I want to put on the record, October the 15th, 5:00, my committee will hear various aspects of the budget. And the budget will be voted on the 22nd I believe.

ADJOURNMENT

Vice-President Mosby: Thank you. Do I have a motion to adjourn?

Council O'Daniel moved and Council seconded the motion to adjourn. Voice Vote. So Ordered.

Meeting adjourned at 7:40 p.m.



Laura Brown, City Clerk



Constance Robinson, President

AGENDA

ROLL CALL

PLEDGE OF ALLEGIANCE

RECOGNITION OF SCHOOLS

READING AND AMENDMENT OF MINUTES

REPORTS AND COMMUNICATIONS

CONSENT AGENDA

FIRST READING OF ORDINANCES OR RESOLUTIONS

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RESOLUTION C-2012-21 **ASD** **MOSBY**

A resolution of the City Council of Evansville, Indiana regarding transfer or exchange of property with Vanderburgh County

CONSENT AGENDA

SECOND READING OF ORDINANCES OR RESOLUTIONS

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RESOLUTION C-2012-19 **A.S.D.** **MOSBY**
Adoption of the City of Evansville-Vanderburgh County Multi-Hazard Mitigation Plan

RESOLUTION C-2012-20 **FINANCE** **FRIEND**
A Preliminary Resolution of the Evansville City Council Declaring an Economic Revitalization Area for Tax Phase-in for Redevelopment of Real Property located at 1501 Keller Street, Evansville, IN 47710 (Pioneer Development Services, Inc. on behalf of Cedar Trace Senior Apartments, L.P.)

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-18 **FINANCE** **FRIEND**
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MISCELLANEOUS BUSINESS

There will not be a City Council Meeting next Monday, October 1. The next City Council meeting will be Monday, October 8, 2012 at 5:30 p.m. Committee meetings will begin at 5:10 p.m. on October 8, 2012.

ADJOURNMENT

**CITY COUNCIL
COMMITTEE MEETING SCHEDULE**

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September 24, 2012
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FINANCE COMMITTEE:

Re: Ordinance G-2012-18
Date: September 24, 2012
Time: 5:00 p.m.
Notify: Russell G. Lloyd

CHAIRMAN JOHN FRIEND

Fixing the salaries of every appointive officer, employee, deputy, assistant, departmental and institutional head of the City of Evansville for the year 2013.

Re: Ordinance F-2012-14
Date: September 24, 2012
Time: 5:00 p.m.
Notify: Russell G. Lloyd

Fixing the salaries of Elected Officials for the year 2013,

Re: Resolution C-2012-20
Date: September 24, 2012
Time: 5:15 p.m.
Notify: Shance Sizemore (GAGE)

Preliminary Tax Phase-in for
Pioneer Development, Inc.
Cedar Trace

A.S.D. COMMITTEE:

Re: Resolution C-2012-19
Date: September 24, 2012
Time: 5:25 p.m.
Notify: Sherman Greer/Adam Groupe (EMA)

CHAIRWOMAN MISSY MOSBY

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October 8, 2012
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FINANCE COMMITTEE:

Re: Ordinance F-2012-16
Date: October 8, 2012
Time: 5:10 p.m.
Notify: Russell G. Lloyd

CHAIRMAN FRIEND

Transfers and appropriation of funds.

A.S.D. COMMITTEE:

Re: Resolution C-2012-21
Date: October 8, 2012
Time: 5:15 p.m.
Notify: Ted Ziemer

CHAIRWOMAN MISSY MOSBY

Regarding transfer or exchange of property in Vanderburgh County.

PUBLIC WORKS COMMITTEE:

Re: Ordinance G-2012-20
Date: October 8, 2012
Time: 5:20 p.m.
Notify: Bret Sermersheim

CHAIRMAN DAN MCGINN

Petition for Vacation

Re: Ordinance G-2012-19
Date: October 8, 2012
Time: 5:25 p.m.
Notify: Ted Ziemer

Amending Chapter 8.05 (Health and Sanitation)

The Honorable Council of the City of Evansville is hereby called to order. Madam Clerk, please call the roll.

ROLL CALL

✓ <u> </u> M ^c GINN	✓ <u> </u> FRIEND	✓ <u> </u> O'DANIEL
✓ <u> </u> MOSBY	✓ <u> </u> LINDSEY	✓ <u> </u> WEAVER
✓ <u> </u> BRINKERHOFF-RILEY	✓ <u> </u> ADAMS	✓ <u> </u> ROBINSON

There being 9 members present, 0 members absent, and members representing a quorum, I hereby declare this session of Common Council officially opened.

PLEDGE OF ALLEGIANCE

This evening the pledge of allegiance will be led by Weaver.

Fellow Councilmen and those in the audience, welcome to the September 24, 2012 meeting of the Common Council.

RECOGNITION OF SCHOOLS

Are there any students in the audience who would like to be recognized?

SCHOOL:
NAME:

SCHOOL:
NAME:

TEEN ADVISORY COMMITTEE

COUNCIL ATTORNEY

This evening John Hamilton is City Council Attorney.

SERGEANT AT ARMS

This evening Officer Schwambach is our Sergeant at Arms.

READING AND AMENDMENT OF MINUTES OF PRECEDING MEETING

Is there a motion to approve the minutes of the September 10, 2012 meeting of the Common Council as written?

Councilman Mosley moved and Councilman John seconded the motion that the minutes of the regular meeting of the Common Council held September 10, 2012 be approved as written. Voice vote. So ordered.

REPORTS AND COMMUNICATIONS
IN YOUR SEPTEMBER 21st PACKET:

- *City Council Meeting Agenda for September 24, 2012.
- *Committee Meeting Schedule.
- *City Council Meeting Minutes dated September 10, 2012.
- *Ordinances G-2012-19, G-2012-20 and F-2012-16.
- *Resolution C-2012-21.
- *Ordinance G-2012-18.
- *Information on City Cemeteries from Mayor Winnecke.
- *ERC Meeting Minutes from August 21st, 24th and September 5th.

ON YOUR DESK THIS EVENING:

Councilman Mosley moved and Councilman O'Donnell
seconded the motion to receive, file and make these reports and communications a part of
the minutes of the meeting. Voice vote. ✓ So ordered. ✓

CONSENT AGENDA

FIRST READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-19

PUBLIC WORKS

MCGINN

An ordinance amending Chapter 8.05 (Health and Sanitation) of the Evansville Municipal Code

ORDINANCE G-2012-20

PUBLIC WORKS

MCGINN

An ordinance to vacate 2 certain platted right-of ways: 1) being all of the 60 foot right of way of N. Elsas Avenue lying between E. Virginia Street on the north and E. Michigan St. on the south and 2) Part of the 15' Public alley lying west of Elsas Ave. and east of the 15' Public alley lying west of Lots 12 and 29 in Block 23 of Heidelberg and Elsas Enlargement within the City of Evansville, Indiana, commonly known as 12-28 (Even) and 102 E. Michigan St. and 17-29 (Odd) and 101 E. Virginia

ORDINANCE F-2012-16

FINANCE

FRIEND

An Ordinance of the Common Council of the City of Evansville authorizing transfers of appropriations, additional appropriations and repeal and re-appropriation of funds for various city funds

RESOLUTION C-2012-21

ASD

MOSBY

A resolution of the City Council of Evansville, Indiana regarding transfer or exchange of property with Vanderburgh County

Is there a motion to adopt the Consent Agenda, First Reading as written?

Councilman Friend moved and Councilman Weaver seconded the

Motion to adopt the Consent Agenda First Reading as written. Voice vote. So ordered.

CONSENT AGENDA

SECOND READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-18

FINANCE

FRIEND

An Ordinance fixing the salaries of every appointive officer, employee, deputy, assistant, departmental and institutional head of the City of Evansville and the Evansville-Vanderburgh County Levee Authority for the year 2013 and establishing salary administration procedures.

ORDINANCE F-2012-14

FINANCE

FRIEND

An Ordinance of the Common Council of the City of Evansville, Indiana, fixing the salaries of Elected Officials for the City of Evansville, Indiana for the year 2013

RESOLUTION C-2012-19

A.S.D.

MOSBY

Adoption of the City of Evansville-Vanderburgh County Multi-Hazard Mitigation Plan

RESOLUTION C-2012-20

FINANCE

FRIEND

A Preliminary Resolution of the Evansville City Council Declaring an Economic Revitalization Area for Tax Phase-in for Redevelopment of Real Property located at 1501 Keller Street, Evansville, IN 47710 (Pioneer Development Services, Inc. on behalf of Cedar Trace Senior Apartments, L.P.)

COMMITTEE REPORTS:

ASD COMMITTEE:

CHAIRWOMAN MOSBY

Councilwoman Mosby: Madam President, your ASD committee met this evening to hear Resolution C-2012-19 and it comes forward with a (do pass/do not pass) recommendation.

FINANCE COMMITTEE:

CHAIRMAN FRIEND

Councilman Friend: ^{do not pass} Madam President, your Finance Committee met this evening to hear Ordinances G-2012-18 and F-2012-14 and Resolution C-2012-20 and all come forward with a (do-pass/do not pass) recommendation.

Councilman Mosby moved and Councilman Friend seconded the

motion to accept the committee reports and move these ordinances and resolutions to

Third Reading. Voice vote. So ordered.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE G-2012-18 *AMENDED* **FINANCE**

FRIEND

An Ordinance fixing the salaries of every appointive officer, employee, deputy, assistant, departmental and institutional head of the City of Evansville and the Evansville-Vanderburgh County Levee Authority for the year 2013 and establishing salary administration procedures.

Is there a motion to adopt Ordinance G-2012-18 and call the roll?

Councilman *Friend* moved and Councilman *O'Daniel* seconded the motion to adopt Ordinance G-2012-18 and call the roll.

AS AMENDED

ROLL CALL

A MCGINN

A FRIEND

A O'DANIEL

N MOSBY

N LINDSEY

A WEAVER

N BRINKERHOFF-RILEY

N ADAMS

A ROBINSON

There being *5* Ayes and *4* Nays, Ordinance G-2012-18 is hereby declared
ADOPTED/DENIED.

AS AMENDED

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

ORDINANCE F-2012-14 AMENDED FINANCE

FRIEND

An Ordinance of the Common Council of the City of Evansville, Indiana, fixing the salaries of Elected Officials for the City of Evansville, Indiana for the year 2013

Is there a motion to adopt Ordinance F-2012-14 and call the roll?

Councilman Friend moved and Councilman Mosby seconded the motion to adopt Ordinance F-2012-14 and call the roll.

ROLL CALL

A MCGINN

A FRIEND

N O'DANIEL

A MOSBY

A LINDSEY

A WEAVER

A BRINKERHOFF-RILEY

N ADAMS

A ROBINSON

There being 7 Ayes and 2 Nays, Ordinance F-2012-14 is hereby declared ADOPTED/DENIED.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

RESOLUTION C-2012-19

A.S.D.

MOSBY

Adoption of the City of Evansville-Vanderburgh County Multi-Hazard Mitigation Plan

Is there a motion to adopt Resolution C-2012-19 and call the roll?

Councilman Mosby moved and Councilman Riley seconded the motion to adopt Resolution C-2012-19 and call the roll.

ROLL CALL

A MCGINN

A FRIEND

A O'DANIEL

A MOSBY

A LINDSEY

A WEAVER

A BRINKERHOFF-RILEY

A ADAMS

A ROBINSON

There being 9 Ayes and 0 Nays, Resolution C-2012-19 is hereby declared ADOPTED/DENIED.

REGULAR AGENDA

THIRD READING OF ORDINANCES OR RESOLUTIONS

RESOLUTION C-2012-20

FINANCE

FRIEND

A Preliminary Resolution of the Evansville City Council Declaring an Economic Revitalization Area for Tax Phase-in for Redevelopment of Real Property located at 1501 Keller Street, Evansville, IN 47710 (Pioneer Development Services, Inc. on behalf of Cedar Trace Senior Apartments, L.P.)

HAMILTON

O'DANIEL

ADAMS

10 YEARS

Is there a motion to adopt Resolution C-2012-20 and call the roll?

Councilman _____ moved and Councilman _____ seconded the

motion to adopt Resolution C-2012-20 and call the roll.

ROLL CALL

A MCGINN

A FRIEND

A O'DANIEL

A MOSBY

A LINDSEY

A WEAVER

A BRINKERHOFF-RILEY

A ADAMS

A ROBINSON

There being 9 Ayes and 0 Nays, Resolution C-2012-20 is hereby declared
ADOPTED ~~DENIED~~.

MISCELLANEOUS BUSINESS

There will not be a City Council Meeting next Monday, October 1, 2012. The next City Council meeting will be Monday, October 8, 2012 at 5:30 p.m. Committee meetings will begin at 5:10 p.m. on October 8, 2012.

Randy Jones (Friend: OCT 15, 2012 5:00 pm)
Mosley
Jones Jones
O'Daniel Riley
Mosley Jones
Hamilton Mosley
Jones
O'Daniel
Jones
Mosley
O'Daniel
Jones
Adams
Jones
Adams
Riley
Adams
Jones
Adams
Jones
Adams
Jones
Weaver
O'Daniel
Mosley
Riley
Jones
Riley

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Re: Ordinance F-2012-16
Date: October 8, 2012
Time: 5:10 p.m.
Notify: Russell G. Lloyd

CHAIRMAN FRIEND

Transfers and appropriations of funds.

A.S.D. COMMITTEE:

Re: Resolution C-2012-21
Date: October 8, 2012
Time: 5:15 p.m.
Notify: Ted Ziemer

CHAIRWOMAN MISSY MOSBY

Regarding transfer or exchange of property
in Vanderburgh County.

PUBLIC WORKS COMMITTEE:

Re: Ordinance G-2012-20
Date: October 8, 2012
Time: 5:20 p.m.
Notify: Bret Sermersheim

CHAIRMAN DAN MCGINN

Petition for Vacation

Re: Ordinance G-2012-19
Date: October 8, 2012
Time: 5:25 p.m.
Notify: Ted Ziemer

Amending Chapter 8.05 (Health & Sanitation)

ADJOURNMENT

Councilman O'Daniel moved and Councilman Ruby

seconded the motion to adjourn. Voice Vote. / So Ordered. /

Meeting adjourned at 7:40 p.m.



CITY OF EVANSVILLE
Department of Transportation and Services
CIVIC CENTER COMPLEX, ROOM 321
1 NW MARTIN LUTHER KING, JR. BLVD.
EVANSVILLE, INDIANA 47708

Phone: (812) 436-4988 TDD/Hearing Impaired (812) 436-4925 Fax (812) 436-4981

LLOYD WINNECKE
MAYOR

TODD M. ROBERTSON
EXECUTIVE DIRECTOR

August 28, 2012

Honorable Councilwoman Connie Robinson
President Common Council City of Evansville

Dear Councilwoman Robinson:

During the budget hearings on Friday August 17, 2012 several Councilpersons requested additional information concerning the Evansville City Cemeteries. Per the Councils request we have included the following:

- Cost comparison to mow both cemeteries utilizing the present contractors, verses hiring (in-house) employees.
- A description of the Mini Excavator requested in the Capital Improvements Program (CIP) at OakHill Cemetery.
- Job descriptions of the employees at the Evansville City Cemeteries

In addition, we were also asked to provide statistics as to the number of burials completed at each cemetery. Here are the findings:

Year	Locust Hill		Oak Hill	Yr. Total
2009	85		264	349
2010	75		240	315
2011	62		297	359
3 year Avg.	74		267	

Please find attached the above requested information. If you or your fellow council members need more information, please contact me.

Sincerely,

Todd M. Robertson
Executive Director

Cc Honorable Mayor Lloyd Winnecke
All Councilpersons
Russ Lloyd, City Controller
File

IN-HOUSE

CONTRACTOR'S COST

Locust Hill Cemetery	Estimate Cost to complete mowing in-house for 31 weeks using part-time employees Beginning March 15 - October 31	Description	Category	Contract's Cost to provide mowing and lawn service for 39 weeks Beginning April 1 - Dec 31.
Labor (4 Part-time Employees)	\$ 72,272.00		Total service, which incl.	
Startup Equipment	\$ 25,200.00		Labor & Equipment	\$ 60,800.00
Revolving Operating Expenses	\$ 15,000.00	i.e. Fuel, gloves blades		
Cost for 31 Weeks	\$ 112,472.00			
Additional O.T. Cost for 8wks not allowed by contract				
Grand Total	\$ 169,456.00		Grand Total	\$ 60,800.00

Locust Hill is mowed over a 5 day period

IN-HOUSE

CONTRACTOR'S COST

Oak Hill	Estimate Cost to complete mowing in-house for 31 weeks using part-time employees Beginning March 15 - October 31	Description	Category	Contract's Cost to provide mowing and lawn service for 39 weeks Beginning April 1 - Dec 31.
Labor (9 Part-time Employees)	\$ 152,232.50		Total service, which incl.	
Startup Equipment	\$ 51,600.00		Labor & Equipment	\$ 165,000.00
Revolving Operating Expenses	\$ 27,500.00	i.e. Fuel, gloves blades		
Cost for 31 Weeks	\$ 231,332.50			
Additional O.T. Cost for 8wks not allowed by contract				
Grand Total	\$ 340,272.50		Grand Total	\$ 165,000.00

Oak Hill is mowed over a 5 day period



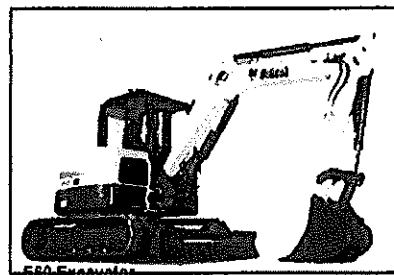
One Tough Animal



E60 Compact Excavator

(Training)

The Bobcat E60 compact excavator is a minimal tail swing model with powerful digging capabilities. Bobcat is proud to be leading the industry in dig depth and reach, while also offering features such as a large, roomy cab and a fully-adjustable Super Deluxe seat and the automotive-style climate control. With the E60's 250-hour greasing intervals, you save time and remain productive longer. Bobcat engineers and manufactures its own attachments to help you accomplish even more.



More E60 Information

Performance (#performance) Comfort (#comfort) Uptime (#uptime) Serviceability (#service)
 Specifications (#specs) Gallery (#gallery) Options (#options) Approved Attachments (#attachment)

Minimal Tail Swing: Provides compromise to offer light tail swing machine with impressivelifting capacities.

Hydraulic System: Provides smooth, refined operation for tough jobs. Watch the Bobcat hydraulic system outperform other brands in the Bobcat Advantage Digging Challenge (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=Trenching>), Lifting Challenge (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=LiftingCapacity>), Slow Challenge (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=SlowForce>), Backfill Challenge (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=Backfill>) and Hydraulic Horsepower Challenge (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=Hydraulic>) videos.

Auto Idle (#excavators/mseries/autoidle/autoidle): Idles the engine when machine functions are not used for four seconds or more; throttle returns to previous position when joystick is moved or travel function is engaged.

Piston Pump: Senses loads, delivers smooth control and provides exceptional metering.

Easy Hydraulic Clamp Installation: Simplify installation of a hydraulic clamp through an auxiliary port relief on the closed center valve. Clamp mounts integrated into the dipper arm. Some brands don't even feature a standard clamp mount. Compare them in the Bobcat Advantage Attachment Readiness video (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=AttachmentReadiness>).

Quick Couplers: Keeps auxiliary quick couplers in convenient location on the boom, but out of the trench and out of harm's way.

X-Change System (standard): Allows you to change attachments quickly with Bobcat's exclusive system. Attachment changes should be easy. Watch the Bobcat X-Change™ Advantages video (<http://netdrive.bobcat.com/advantage/excavators/index.html#video=XChangeAdvantages>) to see the industry's fastest, most efficient attachment X-Change system in action.

Models

Models Overview
 (#excavators/models/overview)
 Compare All Compact
 Excavators
 (<http://www.bobcat.com/excavators/ccx>)
 Compare M-Series Excavators
 (<http://www.bobcat.com/excavators/ccx>)

Bobcat Excavator Advantage

Head-to-Head Video
 Comparisons
 (<http://netdrive.bobcat.com/advantage/>)

Select Model

FIND A DEALER
 (<http://www.bobcat.com/where-to-buy>)

BUILD AND QUOTE
 (<http://www.bobcat.com/build-and-quote>)

REQUEST A BROCHURE
 (<http://www.bobcat.com/literature>)

REQUEST A DEMO
 (<http://www.bobcat.com/request-demo>)

RENT EQUIPMENT
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USED EQUIPMENT
 (<http://www.bobcat.com/used>)

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More Information

Selectable Control Pattern: Easily change between "excavator" and "backhoe" control pattern.

Fingertip Swing Control: Rocker-style thumb switch improves metering of the swing function and provides more floor space. Bobcat offers the best multifunctioning capabilities. Compare other brands in the Multifunctioning Advantages video.

(<http://media.bobcat.com/advantage/excavators/index.html?video=FingerTipBoomSwing>)

Operator Training Resource
([training](#))

News & WorkSaver Articles

Bobcat E60 excavator features make it productive and able to work long hours
([/publicadmin/viewArticle.html?id=1821](#))
New Bobcat excavator attachments and 3-point tillage
([/publicadmin/viewArticle.html?id=3361](#))
Son carries on his father's passion for construction
([/publicadmin/viewArticle.html?id=2752](#))
More News ([/news/latest](#)) More WorkSaver Articles
([/worksaver/machines/compact_excavators](#))

Site Feedback

(http://www.surveymonkey.com/s.aspx?sm=BetKIAeq4Qpn6Szxsjv7Rw_3d_3x)

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CITY OF EVANSVILLE
POSITION DESCRIPTION

CLASSIFICATION: 204

CONTROL NO: 001089411001

POSITION: Superintendent of Cemeteries

GRADE: P4

DEPARTMENT: Board of Public Works

STATUS: Exempt

DIVISION: City Cemeteries

REVISED:

Incumbent administers the operations of City Cemeteries.

DUTIES

Plans, assigns and directs department employees and material resources to maintain cemeteries in a clean and safe manner.

Determines, evaluates and recommends to Cemetery Board and Mayor long-range plans for repairs, construction and maintenance of cemeteries.

Formulates, prepares and executes departmental budget with assistance from City Controller and manages operation to conform to budget figures including approving payroll and purchase orders.

Oversees the hiring of all personnel, enforces department rules and regulations and discipline employees when needed.

Investigates complaints from citizens and funeral home staff concerning cemetery operations and initiates actions to resolve valid complaints.

Attends and makes recommendations at monthly Cemetery Board meetings and other City meetings as required.

Maintains office records and procedures including the sale and collection of monies for cemetery lots.

Evaluates department equipment for replacement and maintenance and recommends equipment purchases when necessary.

Requisitions supplies as needed.

Performs related duties as assigned.

JOB REQUIREMENTS

Knowledge of light and heavy equipment and various materials that are regularly used in cemetery construction, repair and maintenance.

Control No: 001089411001
Superintendent of Cemeteries
Page 2

Ability to plan and evaluate department equipment, construction and maintenance needs and make appropriate recommendations.

Working knowledge of budgeting principles and procedures.

Ability to evaluate performance of subordinates and train new employees in proper procedures followed for the completion of assigned duties.

Ability to effectively communicate with co-workers, supervisors, Cemetery Board, funeral home employees and the general public.

Must possess a valid Driver's License.

DIFFICULTY OF WORK

Incumbent is required to exercise independent judgment in making decisions and recommendations from a standardized body of knowledge and must apply general principles and procedures to practical situations. Errors in judgment may not be readily detected by supervisory review and may result in injury, loss of City monies, and inconvenience to other units and the general public.

RESPONSIBILITY

Incumbent is responsible for making department recommendations to Mayor and Cemetery Board; and directing personnel and overseeing proper use of equipment and procedure for all cemetery operations to meet department goals and objectives.

PERSONAL WORK RELATIONSHIPS

Regularly has contact with department employees, other City officials, Cemetery Board, funeral home employees and the general public.

Incumbent interprets and explains department policies and procedures to other employees and the general public.

Reports to the Executive Director of Transportation & Services

CITY OF EVANSVILLE

POSITION DESCRIPTION

CLASSIFICATION:**POSITION:** Assistant Superintendent**DEPARTMENT:** Board of Public Works**DIVISION:** City Cemeteries**CONTROL NO:** 001089411009**GRADE:****STATUS:** Exempt**REVISED:** 12/12/86

Incumbent assists in the administration and operation of Oak Hill and Locust Hill Cemeteries.

DUTIES

Directs employees in the general maintenance of the Cemetery grounds and facilities.

Trains new employees in operational methods and departmental policies.

Reviews equipment, tools, etc to ensure proper operation and maintenance.

Recommends replacement of equipment, tools and supplies as necessary.

Develops preventative maintenance schedules for equipment.

Assists superintendent in the planning and direction of Cemetery operations including the development of appropriate information for budget purposes.

Maintains appropriate hours of operation and ensures prompt response to requests from the general public and City officials.

Reviews and evaluates performance of employees and enforces departmental rules, policies and procedures.

Performs related duties as assigned.

JOB REQUIREMENTS

Knowledge of and ability to operate both light and heavy industrial equipment including, but not limited to; dump trucks, backhoes, mowing equipment, etc.

Knowledge of equipment maintenance and the ability to plan and carry-out preventive maintenance schedules.

Knowledge of grounds keeping methods and practices.

Knowledge of and demonstrated ability in the assignment and supervision of employees.

Control No.: 001089411009
Assistant Superintendent
Page 2

Ability to read and understand contracts, policy manuals, etc. and to apply the relevant portions of such documents as necessary.

Ability to effectively communicate with co-workers, supervisors, cemetery board, funeral home employees and the general public.

Ability to train employees in the proper operation on maintenance of equipment and tools.

Must possess a valid Driver's License.

DIFFICULTY OF WORK

Incumbent follows general directions of superintendent.

Applies knowledge and ability to the routine maintenance of cemetery grounds and facilities.

Work is performed out-of-doors in all weather conditions.

Errors in judgment may result in embarrassment to the city and inconvenience to members of the general public.

RESPONSIBILITY

Incumbent reports to the Cemetery Superintendent and may assume the superintendent's duties in the absence of the superintendent.

Has direct responsibility for employee supervision and oversees the care and use of cemetery equipment.

PERSONAL WORK RELATIONSHIPS

Regularly has contact with department employees, funeral home employees and the general public.

Explains department policies and procedures to employees and the general public.

Reports to the Cemetery Superintendent.

CITY OF EVANSVILLE

POSITION DESCRIPTION

CLASSIFICATION: 304
POSITION: Cemetery Worker
DEPARTMENT: Board of Public Works
DIVISION: City Cemeteries

CONTROL NO.:
GRADE: L4
STATUS: Non-Exempt
REVISED: 10/97

Incumbent serves as a Cemetery Worker for City Cemeteries usually assigned to heavy equipment.

DUTIES

Responsible for all aspects of funeral preparation including, but not limited to grave locating, grave pinning, grave filling and seeding, foundation locating, foundation pinning, foundation digging, concrete preparation, and finishing.

Operates snow plow for road clearing in inclement weather at Cemeteries as well as assisting other departments as needed.

Maintenance and upkeep of buildings and grounds at Cemeteries including, but not limited to proper pruning and trimming of trees and shrubs, grounds clean up, trash collection, flower placement and removal, mowing, trimming, leaf removal, and clean up of mowing debris.

Operates and performs routine maintenance on equipment used by cemetery personnel including but not limited to dump truck, pick-up truck, backhoe, tractor, chain saw, hedge trimmers, lawn trimmers, riding mowers, push mowers, and blowers.

Performs other duties as assigned.

SKILLS AND KNOWLEDGE

High school diploma or equivalent preferred; will consider applicants without diploma based upon experience demonstrating required abilities and skills.

Must have good working knowledge and experience in heavy equipment operation, dump truck operation, and building and grounds maintenance.

Must be able to operate hand and mechanical tools and equipment.

Must possess/maintain a valid drivers license.

Control No.:
Cemetery Worker
Page 2

RESPONSIBILITY

A reasonable degree of accuracy is required in completing assigned tasks. Work is performed under moderate supervision with incumbent reporting to Leadman.

PHYSICAL EFFORT

Physical effort is regularly exerted for prolonged periods. Strain may be intense for frequent durations. Effort involves extensive bending, pushing, pulling, and lifting at least 60 to 80 pounds. Must possess good manual dexterity. In addition, must meet and/or perform all established physical requirements.

WORK CONDITIONS

Exposure to dust, grease, temperature, and inclement weather. Occasional exposure to hazardous working conditions including noise, slippery surfaces, and heights.

Union Representative _____ Date _____

City Representative _____ Date _____

CITY OF EVANSVILLE

POSITION DESCRIPTION

CLASSIFICATION: 304

POSITION: Lead Person

DEPARTMENT: Board of Public Works

DIVISION: City Cemeteries

CONTROL NO.: 0010894110008

GRADE: L3

STATUS: Non-Exempt

REVISED: 08/92

Incumbent serves as lead person for Oak Hill Cemetery.

DUTIES

Performs maintenance and upkeep of entire cemetery.

Plns graves and places foundations.

Assists with monument placing as well as funeral home coordination.

Maintains inventory records on equipment and purchases.

Operates tractor, backhoe, dump truck and other heavy equipment as well as hand and other mechanical equipment/tools.

Coordinates maintenance of heavy equipment with Superintendent.

Supervises, assigns and delegates work of other employees.

Assists in performing interments and entombments.

Insures all equipment is returned at shift end.

Reports progress to Supervisor.

Works any shift, overtime, weekends and holidays as required.

Performs other duties as assigned and assists other employees as required.

SKILLS AND KNOWLEDGE

High school diploma or equivalent preferred; will consider applicants without diploma based upon experience demonstrating required abilities and skills.

Must possess/maintain a valid Indiana Drivers License.

Control No.: 0010894110008

Lead Person

Page 2

Incumbent should possess an understanding of work processes, methods and use of equipment and machinery for all areas he/she supervises.

RESPONSIBILITY

Works under moderate supervision with incumbent reporting to the Superintendent.

PHYSICAL EFFORT

Effort is regularly exerted for prolonged periods. Effort involves bending, reaching, pushing, pulling, and lifting of 50 to 80 lbs. In addition, must meet and/or perform all established physical requirements.

WORK CONDITIONS

Exposure to dust, grease, temperature, and inclement weather. Occasional exposure to hazardous working conditions including noise, slippery surfaces, and heights.

Union Representative _____

Date _____

City Representative _____

Date _____